

WJ Crew Board Meeting
January 24, 2017
7:00 pm
Carlie's House

Attendees:

Christi Gibbons
Carlie Williams
Kathy Schreier
Mike Hicks
Coach Lalley
Annie Rose

Mark Mann
Eric Voit
Dave Owens
Carlos Gonzales

Board Meeting

Agenda:

1. Financial Status Report
 - a. Discussed tax assessments, in particular the property taxes and options for getting an exemption from the County.
 - b. Discussed financial budget and options for balancing the budget.
 - i. Considered reducing bus service over spring break and have it as a car pool. Potentially saves \$4k to \$5k. Board agreed to not have bus service over spring break.
 - ii. Considered not having water practice for the Wednesday optional practice (\$825/day at 12 days). Board agreed to not have bus service to Bladensburg on Wednesdays. May need to add water practice later on in spring season for bigger races, but may only involve a limited number of rowers. Board will re-evaluate finances later in season in terms of whether to add Wednesday bus service for the last few weeks.
 - iii. Discussed expanding recruitment initiatives, which will help with finances.
 - iv. Discussed expanding the plant sale, which is a profitable fundraising.
 - v. Considered other fundraising options, such as bake sales and erg-a-thons.
 - vi. Discussed options for reducing transportation costs, which are the team's highest cost.
 - c. Discussed cash flow record.
2. Sports Engine
 - a. Christie gave report on status.
 - b. Almost ready to launch site, but Christie just trying to confirm what volunteer positions need to go on site.
 - c. Use of sports engine on team web site will help with registration and many other logistics for parents and coaches.
3. Fundraising Report

- a. Raffle was successful.
 - b. Discussed other fundraising efforts, including Get-on-Board, alumni class wars, plant sale, basket sales, bake sales, car washes and dining out.
 - i. Silver Diner is February 1, 2017 – focus really on team/parent get together.
 - ii. Discussed arranging other dine outs for community outreach and team unity.
4. Coaches Report
- a. Winter practice going well.
 - b. Mid-Atlantic erg sprints Feb. 4, 2017.
 - c. JL Team Store should be done this week for uniform/varsity fleece.
 - d. Action item for Coach Lalley – prepare captain/coxswain email group.
 - e. Action item – Christie will contact one rower that has not yet registered for Winter session but has been attending.
 - f. Discussed schedule revisions and the possibility of adding an additional US rowing event, but may conflict with WMIRA.
 - g. Equipment needs
 - i. Discussed boat repairs and estimate from Finish Line for various boat repairs
 - ii. Board voted unanimously in favor to have necessary repairs done by Finish Line in preparation of spring season at an estimate cost of \$4500.
 - iii. Would like another motor boat and other equipment, but tabled as options for the future.
 - iv. Need to fix monitors for 4 ergs. Action item – Coach Lalley will contact Concept2 about fixing the monitors.
 - h. Discussed recognition of the 4-year rower awards/pins.
 - i. Discussed opening up team to 8th graders and pricing cost of vans. Will discuss logistics in the future, possibly next Fall.
 - j. Need six parent volunteers for WMIRA and five parent volunteers for the Bladensburg Invitational because we are hosting this event.
 - k. Discussed listing volunteers and positions filled on the team website.
5. By-laws status update – Mark Mann - draft will be released in next week.
6. Committee Work - Planning volunteer work on river front for community involvement, but also to show educational/environmental initiatives to obtain tax exemption.
7. Season Information Packet (SIP)
- a. Reviewed packet and revised to update and correct some information.
 - b. Tentative schedule to start water practice on February 27, 2017, with agreement that Saturday practice will be from 8:00 am to 11:00 am.
 - c. Action item – Mark Mann will send corrected dates for Regattas to Annie to update SIP.
 - d. Would like to start rower registration by February 15, 2017.
 - e. End of the year celebration – discussed possible date of June 10, 2017.
8. Discussed volunteer list
- a. Discussed how to get more people involved and clearly document roles and responsibilities.
 - i. Action item – Board members are to review the volunteer list and provide feedback/redline list.
 - b. Discussed board succession planning.

- i. Discussed board structure and proposed board position description summaries.
 - ii. Proposed division among board members for oversight of specific volunteer categories.
 - c. Show appreciation to volunteers.
- 9. Open Board Meeting for Parents and Rowers
 - a. Meeting is scheduled for February 9, 2017 at the Clubhouse.
 - b. Discussed what will be discussed at the parent meeting.
 - c. Discussed process for introducing volunteer positions and signing up volunteers.
 - d. Action item – Carlie will update the SIP; Annie will edit SIP.
 - e. Action item – Annie will update budget for distribution at the parent meeting.

Closed: 9:30 p.m.