

WJ Crew Board Meeting
July 10, 2016
9:00 am

Kathy's House

Attendees:

Eric Voit
Carlos Gonzales
Christi Gibbons
Carlie Williams
Dave Owens
Kathy Schreier
Coach Andrew

Board Meeting

Agenda:

1. Safesport, finalize document. Kathy will update document based on decisions made by the Board; will circulate revised version for vote by the Board.
2. Handbook, finalize next year's policies decide what we want in the SIP. Bring yours or I will have copies.
3. Should fundraising by each family be mandatory? It should not be an add on to registration fees. Consider whether we raise registration fees and let parents work off registration fees with fundraising; or keep registration fees the same and let parents use fundraising fees to pay for travel expenses. Calculating on average, fundraising is about \$450 per rower. Fundraise away \$300 in registration fee and then allow family to have any additional fundraising amounts applied to the wish list of items from which they can choose.
4. Set fall fees. How many rowers for the fall? Approximately 70 rowers. In the interest of transparency the Board identified at this point in time the approximate fees needed for year 2016-2017. These fees may need to be adjusted for the year depending on changing needs during the year. Board agreed that fundraising should not be mandatory.
5. Code of Conduct - we have one but make sure it gets signed. Reviewed Code of Conduct and suggested revisions. Away regatta manager would oversee enforcement of rules during the regattas. Nice to have a chaperone keeping track of rowers that are done rowing and put boat away. Reviewed code of conduct. Carlie will incorporate revisions and circulate revised Code of Conduct.
6. Coaches report:
 - Generating calendar for the full year. Board should review and provide feedback.
 - Want to keep growing as a team.
 - Upgrade equipment.
 - Change uniform to be more distinct.
 - Head of Charles – lottery system – will know by September 1.

7. Team status – Issues with non-affiliation with school: booster money, student picnic, advertising through school.
8. Discussion of team manager position. Need other volunteer categories filled, including: away regatta coordinator. Eric will coordinate facilities for team practices. Gail can be the Web page coordinator.
9. Recruitment - ideas to expand the visibility. Signs around town – similar to what is done with the plant sale, that includes a WJ Crew link with a message. List serves. Reach out to freshman parents. Coach Andrew will contact coaches at WJ re kids that may not make cut in other sports.
10. Fundraising - Different options. Consider whether we want to hold the auction again; return is rather small for the amount of work that goes into the organizing and holding the auction.
11. Bus – should we buy our buses to save money in the long run? Bus cost about \$15,000 and still would have other fees, but would save over \$25,000 a year thereafter. Where would we park? Have we considered all fees/costs associated with owning our own bus. Would require some CDL training. Our biggest rivals don't have these transportation costs. Need back up plan for when bus may break down en route. And, will need a federal permit because crossing state line from Maryland to D.C.
12. Coaches wish list and must haves.
 - Tent – Christie is working on this with Kjersti.
 - Need things for boat house – need two sets of oars.
 - Need tracker boat and motor (safety equipment and having coaches on the water).
 - Cox boxes more critical for spring than fall.
13. Setting registration fees for the seasons expected size of varsity squad. – Done.
14. Winter conditioning - time to find a new home? Time to look – but need to coordinate erg storage; space; ease in transportation for rowers to make it work.
15. Discuss changes to financial management. Board voted to give Head Coach and Iron Chefs a debit/credit card to spend on ancillary items.

End time: 11:30 a.m.