

**WJ Crew Board Meeting**  
**January 11, 2016**  
**7:00 pm**

Eric Voit  
Carlos Gonzales  
Kjersti Lupo  
Carlie Williams  
Patty Porter  
Dave Owens  
Allison Bouquet  
Kathy Schreier  
Coach Emma

Agenda:

- Plans to ensure continuity of the team from the perspective of parents, rowers, and coaches.
  - Discussion of team's status and strong support from parents and rowers. Focus on engaging parents and involvement in activities to support team.
  - Proposed Happy Hour with the coaches and parents; Proposed Feb. 20.
  - Proposed January 29 pasta dinner before January 30 Mid Atlantic Erg Sprints to bring rowers and parents together before Spring season.
- Discussion of fees for Spring
  - Proposed notifying parents earlier of registration fees so they have more time to pay.
  - Board voted unanimously to set the Spring fees at \$1175 with \$100 discount for recruiting another rower who joins and registers; and with 15% off the fees for a second child; slight raise from last year but first time the fees have been raised in two years. There are more expenses related to maintenance of equipment and use of the school for practices now that the County requires fees for use of school property.
  - Action item – Eric will prepare an email to the parents notifying them of the Spring registration fees and other expenses that may be related to the regattas.
- Coverage of Treasury responsibilities –
  - Patty working with Jodi to transition the treasury position.
  - Patty gave financial report.
  - Board discussed how to minimize travel expenses for certain Spring regattas.

- Approvals for Spring racing schedules – approved at last meeting; Action item – Coach Emma will send out schedule soon.
- Readout from coaches on Winter conditioning and Erg race.
  - Status – attendance of rowers appears to be good; discussed issues with access to WSC for strength conditioning. Discussed future options for winter conditioning.
  - Mid Atlantic Erg Sprints on January 30. Coach Lalley has asked the boys to sign up for the Erg Sprints. Boys will need to do 2k time trial either at Erg Sprints or individually at practice before Spring season.
  - After return from Winter break the coaches will focus on getting rowers back into the swing of things for Spring.
- Plans for Spring Season
  - Discussion of advertising for recruitment and Booster Club funding. Action item - Allison will prepare recruitment emails; proposed t-shirts that say join crew to wear at key events.
  - Plan a parent interest meeting in mid-February; perhaps same night as the open board meeting. Action item – Allison will reserve meeting room through county website.
- Discussion of Team Policies
  - Eric submitted paperwork to the State to allow fingerprinting based on background checks. Will renew background checks on coaches in next month before Spring season.
  - Coach Emma gave update on the work they are doing on the team’s policy guidelines, which include a discussion of oversight of rowers at practices, boat house; as well as policies related to volunteers and chaperones.
  - Looking at finding an online program that addresses bullying.
  - Updating Safety Manual; Sports Conduct Program; Handbook with Policies
  - Proposing to create a policies committee, that would include Coach Emma, Stu, and 2 board members that would regularly review handbooks/manuals on policies.
- Fundraising update/Auction update
  - Heading into Spring – primary focus is the Spring auction and plant sale; option to do restaurant fund raiser – have it focus on a specific reason for this fundraiser; Get on Board; suggestion to have yard sale at plant sale (May 7 and 8); auction is March 19.

- Nancy fund raising report (via Eric) – getting local business on board, getting items for auctions.
- Plans to get parents involved in getting at least one item for the auction.

End time: 10 p.m.