

# WJ Crew Board Meeting Minutes

## March 19, 2014

**Secretary: Barb Biesecker**

**Attendees: Stu Bassin, Barb Biesecker, JB Brown, Tiia Karlen, Kjersti Lupo, Stephen Pruitt (Chair), and Eric Voit. Head Coach: Emma Green**

### **Agenda Topics:**

#### **February Meeting Minutes**

**Barbara Biesecker**

**Action:** The February minutes were unanimously approved after editing Emma's update on the practice schedule to reflect the five days a week that begin after spring break. They will be posted to the WJ website following the meeting.

#### **Treasurer's Report**

**Stu Bassin for Patty Porter**

**Discussion:** Although we are down in the number of spring registrants and auction profits, the need for only one bus this season saves us \$15,000. Additional funds from Booster Club in donations than have made up the loss from the winter conditioning season. We currently have \$43,150 in our checking account.

**Action:** The Board approved the treasurer's report.

#### **Financial Report**

**Stuart Bassin**

**Discussion:** The Federal and State of Maryland tax returns were filed. Effort is ongoing in filing for an exemption from the Maryland personal property tax. The CFC Donations to Crew have not yet been received neither has the Amazon donation. Updates will be given at subsequent meetings. We are anticipating receiving a refund of \$1,254 from the IRS and \$8,500 more obligated from Booster Club.

**Action:** The Board accepted the financial report.

#### **Discussion of Old Business**

#### **Fundraising Update**

**Tiia Karlen**

**Discussion:** Currently the Booster Club has contributed the most to Crew; \$11,700. \$9000 went toward entry fees for regattas. Auction earned close to \$11,000: \$9,350 gross and \$1,700 in donations. We had donations of 85 items, less than last year so we made more profit per item than last year. The Board members who attended felt it was the most fun auction yet—that they really enjoyed the square and swing dancing and music.

The plant sale dates are May 3-4<sup>th</sup> at WJ. May 4<sup>th</sup> may also be a car wash. Stephen suggested a "rent-a-rower" to plant the plants fundraiser.

WJ Crew was asked to feed the volunteers at the WJ mulch delivery event.

Corporate fundraising efforts include grant submission. We have a parent who is a grant writer and we have six parents working on this effort. Now that we have a financial report that includes fundraising we can step up corporate fundraising efforts. Quarter-zips were designed and paid for last year. We can get a proportion of the fees. Direct clothing orders online is an efficient fundraiser going forward.

**Action:** Tiia is working on a succession plan for fundraising. The Board accepted the fundraising report.

#### **Spring Season Update**

**Emma Green**

**Discussion:** Spring season began on February 24, 2014. We have had only five days on the water. The following weekend was the first regatta of the season and she is excited to race on the weekend. Novices are not ready to do full starts. Overall there will be less racing this season with more time to get prepared for races in Philly. We have a smaller team but they are excited. The assistant coaches are helping a lot.

It is difficult to predict what will happen this season. We are getting on the water later and we have a young team—50% are novices.

Emma would like to purchase gear for the coaches.

**Action:** Emma will put together a budget for the coaches' gear. The Board accepted Coach Emma's report.

### **New Business**

#### ***Stotesbury Regatta Planning***

Discussion: The dates are May 15-17, 2014. We have a block of rooms booked at the Hilton Garden Inn in downtown Philly at the rate of \$140/night. We anticipate needing only one bus. We will pay for the chaperones' rooms as part of the block.

**Action:** The first announcement about Stotesbury will be sent out following the first regatta asking people to save the date and explaining to the novice parents the plans.

The meeting was adjourned by Stephen Pruitt at 8:45 PM.

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**Respectfully submitted by Barb Biesecker**  
**April 29, 2014**

**Next Meeting:** Will be held April 29, 2014 at the  
Bieseckers: 5523 Oakmont Ave, Bethesda.

