

# **WJ Crew Board Meeting Minutes**

## **February 20, 2014**

**Secretary: Barb Biesecker**

**Attendees: Stu Bassin, Barb Biesecker, Allison Bouquet, JB Brown, Tiia Karlen, Kjersti Lupo, Stephen Pruitt (Chair), and Eric Voit. Head Coach: Emma Green**

**Agenda Topics:**

### **January Meeting Minutes**

**Barbara Biesecker**

**Action:** The January minutes were unanimously accepted and will be posted to the WJ website.

### **Treasurer's Report**

**Patty Porter**

**Discussion:** A recap of finances from winter conditioning left us approximately \$7,000 in debt. With spring registration and the auction, we should return to operating in the black.

**Action:** The Board accepted the treasurer's report.

### **Financial Report**

**Stuart Bassin/Patty Porter**

The projected number of registrants for spring season is 55, requiring only one bus. Emma Green submitted an estimation of coaching costs totaling \$28,396. And equipment costs (boat rental, oar purchases and a cox box) at \$5,000. Emma suggested a \$100 incentive to any kid who recruits a new rower to the team.

**Action:** The Board unanimously approved the projected coaching and equipment budgets and incentive.

### **Proposed By-Law Amendment**

**Stuart Bassin**

The Board had previously discussed an amendment to the By-Laws changing the one year renewable Board terms to a start and finish date of June.

**Action:** The Board unanimously approved the change to the By-Laws and the change was signed by Barb Biesecker, Secretary. A copy will be posted on the WJ Crew website.

### **Discussion of Old Business**

#### **Spring Season Plans**

**Emma Green**

**Discussion:** Spring season begins on Monday, February 24, 2014. The dredging is not yet done and the piers are not in. February 22<sup>nd</sup> will be a boathouse preparation day and equipment check. The first week will likely be an extension of erg work due to the temperature of the air and water and the need for piers. The second week of the season Emma will be in Indonesia for work. Coach Davis returns from Brazil on March 8<sup>th</sup>. Emma hopes the rowers can get on the water at least one day the first week of the season. Emma called for Board members at the water the first day we are on the water. She also requested more social events to maintain team spirit during the cold winter and early spring months. Coach Emma proposed a spring season schedule much like last year's: M, T, Th, Fri, and Saturday on the water. Wed optional land practice. Spring break practice (two-a-days) and five weekdays on the water after the first regatta.

**Action:** The Board unanimously approved Coach Emma's proposed schedule.

#### **Fundraising Update/Auction**

**Tiia Karlen**

**Discussion:** Pizza cards continue to be sold. The auction will be held in the WJ Cafeteria on March 8, 2014. The auction will not have an entry fee, food and music will be provided and a quintet will play while closing accounts. Not as many families are submitting solicitations so \$200 donations are being sought from families. Stephen planned to send out a letter about the costs of running the team to help support

fund-raising efforts. Tiia has been working on mentoring novice parents and keeping it positive. We are announcing the auction on many area listservs and hope to expand attendance to more non-crew families.

**Action:** Tiia requested that the Board promote efforts by parents and rowers to solicit more donations.

### **New Business**

The new website is live and much admired.

**Action:** The Board thanked Brian Lokker for his efforts in revamping the site.

David Marshack, Stacy Stryer and Rachel Lee have proposed a 501C3 WJ Crew Alumni Association to raise money for the club. It would represent a separate fund-raising effort.

**Action:** The Board unanimously and enthusiastically endorsed this effort. The paperwork will be sent to the Board for approve in the near future.

Eric Voit announced changes to the WJ Crew listservs using Google addresses.

**Action:** Eric will distribute instructions for WJ Crew parents and club members to switch the addresses in the near future.

Kjersti suggested we review our safety plan, update our first aid kit and purchase space blankets to regattas.

**Action:** Emma will share the safety plan with Les Biesecker who will review it and make recommendations to the Board. Emma will send it to Brian Lokker to post on the website. Les will make recommendations for any additions to the first aid kit, including space blankets. Barb Biesecker will donate space blankets.

**Action:** The meeting was adjourned by Stephen Pruitt at 8:45 PM.

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**Respectfully submitted by Barb Biesecker**  
**March 17, 2014**



**Next Meeting:** Will be held March 19, 2014 at the  
Bieseckers: 5523 Oakmont Ave, Bethesda.