

WJ Crew Board Meeting Minutes

November 19, 2013

Secretary: Barb Biesecker

Attendees: Stu Bassin, Barb Biesecker, Allison Bouquet, JB Brown, Kjersti Lupo, Patty Porter, Stephen Pruitt, Nimrod Schmul, and Eric Voit. Coach: Emma Green Absent: Tiia Karlen.

Agenda Topics:

October Meeting Minutes

Barbara Biesecker

Action: The October minutes were unanimously accepted and will be posted to the WJ website.

Treasurer's Report

Patty Porter

Discussion: Computer from David Marshack has the finances and Quickbooks loaded on it and he has shared it with Patty. David is donating the laptop to WJ Crew. Small steps have been made but there is still a need to go gather further financial details. Stu is working on policies and procedures for the manual. There is a possible refund of property taxes paid on the boats that is being investigated.

Approval of WJ Crew Winter Conditioning Fee

Stephen Pruitt

Thanks to Eric Voit for negotiating a good deal with Washington Sports Club (WSC) that will not collect personal information on the rowers. An increase in WC fees is notable to families and we may lose some rowers. We strategized about successfully recruiting 60 kids and settled on an increase of twenty-five dollars to balance our budget. We will discuss the growth of the team and its accomplishments along with the year-long financial responsibilities of storing the boats.

Action: The Board unanimously approved a fee of \$450 for winter conditioning.

Approval of First Open Meeting in December

Stephen Pruitt

Action: Unanimous vote to hold the first open meeting on Dec. 17th for a 7 PM. Allison to look into WJ reservation.

Discussion of Old Business

Fall Program Update/Needs

Emma Green

Discussion: Emma is ready to put WC registration on the website. Jay Porter will be the point of contact for WC. There are registration cards for parents to sign to register the kids for WC. December 2nd is the first day of WC and the forms will need to be completed for kids to start. WJ Crew will be sending one check to WSC. Medical forms will be needed if they have not been previously submitted.

Coaching needs over WC: we are short men's coaches for the winter and are actively recruiting.

Schedule: Two days a week with J Mack, one day a week on longer pieces. Fridays will be similar to Fall. Saturdays will promote group bonding. Remy will help with those.

Spring Season: Feb. 21, 2014 will be the start of the season. We are already committed March 22nd to The Bladensburg Invitational. March 29th is currently open and Emma will be looking for an option, such as Manny Flicks (March 30th). The Baltimore Invitational is the first weekend of spring break on April 12th. Stephen requested projected costs of the regattas including; travel, fees, and coaches to evaluate against other costs. We will apply for regatta fees from the Booster Club. Spring Break practices need to be factored into the fees. Emma will distribute her plans for spring break practices to the team for planning. Equipment needs: we need another eight boat in the spring. Sykes may be able to rent us one. Ideally we need two eight boats. We also need a set of oars. Stu reiterated our goal for Coach Emma to have a specified budget to be used for fuel, incidental boat costs, and maintenance. If we have boats we can no longer use, we should sell them. Stephen requested a list of what she wants and what she needs for the

Board to consider.

Action: Emma will outline the costs for the spring season and create a needs and wants list for equipment for the next meeting.

Fundraising, inc., Auction

Stu Bassin

Discussion: Stu has data from past auctions and decisions need to be made about plans for 2014 by the end of December. We made \$17,500 on the 2013 auction. \$15,760 came from Crew parents. 240 items were in the auction and the majority of money is made from the small number of large items. There was discussion about a \$50 a plate and a catered dinner live auction. The kids on the team can serve and a restaurant in the area might cater it. We need a steering committee to help Tiia work on plans for 2014. Use the financial report to determine what amount of money we need to earn. This is the place to start.

Action: A steering committee composed of Stephen, JB, and Barb will work with Tiia on the venue and new plan for the auction.

Water Safety

Barb Biesecker

Discussion: There seemed to be an insufficient number of launches on the water for the Tail of the Anacostia regatta. Even when we are not the organizers, we can have other parents in launch boats for safety.

Action: Les Biesecker will consult with the coaches about the need for launches for scrimmage regattas.

Bus Expense and Safety

Stu Bassin

Discussion: We should put the transportation offer out to bid and see what other options are available. Transportation is our greatest expense.

Action: Stephen called for a group to explore the options composed of Stu, Barb and Eric.

Bylaws

Stu Bassin

Discussion: Stu discussed the change for Board members term that is; moving from September to June. Look at a budget for an active year (business year) to assess our expenditures as they are spent. Stu was thanked for his efforts to amend the by-laws.

Action: A proposed amendment was circulated to the Board and a vote on the amendment will be taken at the next board meeting.

Nationals, Mercer, NJ May 22-24, 2014

Barb Biesecker

Discussion: We agreed it makes sense to secure a reservation for ten hotel rooms near Nationals. We will prioritize a hotel where we can park the food trailer.

Action: Barb will secure a hotel reservation.

New Business

Emma wanted to discuss plans for the WJ Crew Newsletter. Carlie Williams is focusing the next issue on fundraising and will include the alumni event the Wed before Thanksgiving. A schedule will be developed for the newsletter. Allison will meet with Carlie to help her for the update to the newsletter and a group will determine the circulation and need not report to the Board.

Stu reminded everyone to share the link on the WJ Crew site for ordering through Amazon.com for the holidays. Crew earns 6% on all purchases.

**Respectfully submitted by Barb Biesecker
Nov. 20, 2013**

Next Meeting: Will be held Dec. 17, 2013 at the home of Bieseckers: 5523 Oakmont Ave, Bethesda.

